

**OVERVIEW AND SCRUTINY COMMITTEE
08 SEPTEMBER 2020**

***PART 1 – PUBLIC DOCUMENT**

**TITLE OF REPORT: 1ST QUARTER MONITORING REPORT ON KEY PROJECTS FOR
2020 - 21**

REPORT OF: THE CONTROLS, RISK AND PERFORMANCE MANAGER

EXECUTIVE MEMBER: LEADER OF THE COUNCIL

COUNCIL PRIORITY: BE A MORE WELCOMING AND INCLUSIVE COUNCIL / BUILD THRIVING AND RESILIENT COMMUNITIES / RESPOND TO CHALLENGES TO THE ENVIRONMENT / ENABLE AN ENTERPRISING AND CO-OPERATIVE ECONOMY / SUPPORT THE DELIVERY OF GOOD QUALITY AND AFFORDABLE HOMES

1. EXECUTIVE SUMMARY

This monitoring report provides a 1st quarter update on the delivery of the key projects for 20/21, first identified to the Committee in March 2020.

2. RECOMMENDATIONS

- 2.1. That delivery against the key projects for 20/21 be noted and commented on by the Overview & Scrutiny Committee.

3. REASONS FOR RECOMMENDATIONS

- 3.1. To enable achievements against the key projects for 2020/21 to be considered

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1. There are no alternative options as this is a monitoring report.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS





- 5.1. No external consultation has been undertaken in the preparation of this report as it is a monitoring report. Members will, however, be aware that a report setting out the key projects was brought to this Committee on 17 March 2020.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1. This report provides details on the status of the key projects for 20/21. It does not include any projects initiated after the document was agreed and is not a full report on all the projects that the Council is undertaking
- 7.2. This report summarises the status of each of the key projects. The following symbols have been used to summarise progress.

Status key	
	Project Halted / funding not available/ Extremely Late
	Project behind original due date/ unlikely to hit original due date.
	Project not due for completion in 2018/19 or has not reached due date
-	Project Pending
	Project Completed.

8. RELEVANT CONSIDERATIONS

- 8.1. The 1st Quarter monitoring report against key projects for 2020/21 is included in Appendix A.
- 8.2. Appendix A includes the original milestones which were reported to this Committee in March 2020 and progress made against those actions. In addition, updates may have been provided to Executive Members and where relevant through the Members Information Service. Progress against some, will also have been monitored through the Capital monitoring reports to the Finance Audit and Risk Committee and to Cabinet.
- 8.3. For Q1, 15 projects are being reported, 10 with Green Status, 3 Amber and 2 projects currently showing as pending.
- 8.4. **The Examination and Adoption of the Local Plan- Amber** – Following postponement of the Hearings scheduled for March and April due to Covid19, we are currently awaiting new dates from the Planning Inspectorate. All requests for additional information have been sent and published on our website. All milestones and dates for the project are now dependant on the Planning Inspectorate.
- 8.5. **Development of a Crematorium in North Hertfordshire - Amber** – The appeal hearing scheduled for 13 May 2020 was cancelled due to Covid19 and we are currently waiting for the Planning Inspectorate to confirm a revised hearing date. We are unable to

progress the project until the outcome of the Hearing is known. If Planning permission is granted, Officers will assess any planning conditions and the options for progressing development.

- 8.6. **Designating Air Quality Management areas in Hitchin – Amber** – The amber status relates to the anti-idling campaign which was due for completion in 2019-20. Due to resource issues and conflicting priorities, this work was rescheduled for 2020-21. Legal have looked at the enforcement options relating to vehicle idling and this will be used to inform any associated campaign. NHDC Officers are working in partnership with Centrica to try to develop an innovative EV pilot trial covering the town.
- 8.7. **Joint Business case for purpose built Depot, Transfer Station and Household Waste Recycling Centre – Pending** – This project is now delayed for at least 12 months, and will recommence next summer, with a report to Cabinet in September / October 2021. This is due to the delays with the Local Plan and the Baldock Master Plan. It is therefore proposed to remove this project from future monitoring report for 2020-21.
- 8.8. **Churchgate – Pending** – Officers continue to explore the options around Churchgate, with a report back to Full Council in due course.
- 8.9. Updates on Brexit continue to be incorporated into the regular monitoring reports for 2020/21. Whilst not a traditionally defined project for the Council, it was decided that this would provide the best mechanism to monitor key issues and risk and report back on any actions undertaken

9. LEGAL IMPLICATIONS

- 9.1. No direct legal implications arise from this report. Legal implications for the projects listed in Appendix A are considered as part of those projects and will include (but are not limited to) governance, property, planning and contractual issues. Under the Local Government Act 2000 there is a legal requirement for Councils operating Executive arrangements to appoint an overview and scrutiny committee with remit to review decisions and other actions.
- 9.2. Overview and Scrutiny's terms of reference include at paragraph 6.2.7(s) of the Constitution "to review performance against the Council's agreed priorities and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or service areas". This report gives the Committee an opportunity to comment on progress made against the projects that have been identified for delivery against the Council's objectives.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no specific revenue implications.

- 10.2. The actions identified were resourced through the corporate business planning process cycle for 2020/21 that was undertaken in 2019/20. A number of these projects formed part of the Council's capital programme for 2020/21.
- 10.3 The Council continues to face difficult spending decisions in view of the reduction in government support in future years and the availability of funding continues to impact on the projects that can be undertaken.

11. RISK IMPLICATIONS

- 11.1. The Lead Officer for each project is responsible for identifying any risks to the successful delivery of the Project
- 11.2. Some of these major projects have been identified as Corporate Risks for the Council and these are monitored by Risk Management Group and the Finance Audit and Risk Committee. These include:
- Local Plan
 - Improve Use of Council Assets
 - Brexit

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. By reporting delivery against the key projects for 2020/21 this provides a means to monitor whether the council are meeting the stated outcomes of the district priorities, its targets or delivering accessible and appropriate services to the community to meet different people's needs. This assists the Council to fulfil a number of its obligations arising from the Public Sector Equality Duty.

13. SOCIAL VALUE IMPLICATIONS

- 13.1. The Social Value Act and "go local" requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report. Environmental Impact Assessments will be undertaken where required for individual projects.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1.1 There are no additional human resource implications arising from this monitoring report. The resources needed to deliver projects should be considered through the Corporate Business Planning process.

16. APPENDICES

- 16.1 Appendix A – 1st Quarter Monitoring against Key Projects for 2020/2021

17. CONTACT OFFICERS

- 17.1 Rachel Cooper, Controls, Risk & Performance Manager, Tel 474606,
Rachel.cooper@north-herts.gov.uk

Ian Couper, Service Director, Resources Tel 474243;
ian.couper@north-herts.gov.uk

Howard Crompton, Service Director, Customers Tel 474247,
Howard.crompton@north-herts.gov.uk

Ian Fullstone, Service Director, Regulatory, Tel, 474480,
ian.fullstone@north-herts.gov.uk

Kerry Shorrocks, Corporate Human Resources Manager, Tel, 474224
kerry.shorrocks@north-herts.gov.uk

Vaughan Watson, Service Director, Place, Tel 474641
Vaughan.watson@north-herts.gov.uk

Jeanette Thompson, Service Director, Legal & Community. Tel 474370
Jeanette.thompson@north-herts.gov.uk

18. BACKGROUND PAPERS

- 18.1 None.